

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
Independent Citizens' Bond Oversight Committee  
Tuesday, April 3, 2012  
Meeting #15

**MINUTES – April 3, 2012**

The Independent Citizens' Bond Oversight Committee of the Placentia-Yorba Linda Unified School District was called to order by Mrs. Melina Michaels, Vice Chairman, at 5:00 p.m. on Tuesday, April 3, 2012, at El Camino High School, located at 1351 E. Orangethorpe Ave., Placentia, CA, in Room P-2.

1. **THE PLEDGE OF ALLIGIANCE**

Mrs. Melina Michaels led the Pledge of Allegiance for committee and staff members.

2. **ROLL CALL**

Members Present:       Judy Johnson  
                                  Randy Kuroda  
                                  Melina Michaels  
                                  Kim Palmer  
                                  Jim Resha (6:07)  
                                  Mila Thomas

Staff Present:            Bob Blackney  
                                  Doug Domene  
                                  Rick Guaderrama  
                                  Shawna Millsap  
                                  Sheri Roussin  
                                  Annette Newton  
                                  Joan Velasco

Members Absent:        Don Lussier

Staff Absent:            Dennis Smith

3. **APPROVAL OF MINUTES**

Mrs. Kim Palmer moved to approve the minutes of the January 17, 2012 meeting. Mrs. Mila Thomas seconded the motion. The motion carried unanimously.

4. **PUBLIC COMMENT**

No one present.

5. **SUPERINTENDENT'S COMMENTS**

Mr. Doug Domene spoke for Dr. Smith in his absence. He said Dr. Smith apologized for not being at the meeting but he had another commitment.

6. **TOUR OF EL CAMINO HIGH SCHOOL**

Mr. Doug Domene introduced Gordon Chamberlin to the committee as the principal of El Camino High School. Mr. Rick Guaderrama introduced Mr. Kelly Coultrup, Telacu Construction Manager on the El Camino project. Mr. Chamberlin and Mr. Coultrup interact on a daily basis on the modernization project. They led the Committee on a tour of El Camino.

7. PROJECT UPDATES

Mr. Rick Guaderrama gave a PowerPoint presentation on construction update status of projects. Mr. Guaderrama then called for questions and a Q&A session took place.

8. VTD LETTER DATED JANUARY 18, 2012

A question was raised by one of the Committee members regarding a reference to two letters in a correspondence that the Committee received along with the final Performance Audit from Vavrinek, Trine, Day & Co. (VTD). Both referenced letters were provided to the Committee. Mrs. Joan Velasco explained that the referenced letter dated March 1, 2011 was an engagement letter which means that it outlines the scope of work that VTD would be doing for the district and that the district agrees to it. The second letter dated February 18, 2012, is a summation management letter. When the audit is finished, this letter states that the district has provided everything that VTD has asked for in regard to the audit and there have not been any changes.

9. COMMITTEE MEMBER COMMENTS

Mrs. Judy Johnson had a question regarding a use of facilities which was answered by Mrs. Joan Velasco. Mrs. Johnson mentioned that she had toured Valencia High School and everything looks very nice.

10. ADJOURNMENT

The meeting was adjourned at 6:40 p.m.